



STUDENT PARKING TAG APPLICATION

PLAINFIELD EAST HIGH SCHOOL

PEHS Received: _____

PARKING IS A PRIVILEGE. PARKING TAGS MUST BE PURCHASED EACH SCHOOL YEAR. COMPLETION OF THIS FORM & PAYMENT OF PARKING TAG FEE ALLOWS THE STUDENT TO PARK IN THE STUDENT DESIGNATED LOTS, WHICH ALSO INCLUDES THE LOT IMMEDIATELY NORTH OF THE STADIUM. PARKING IN THE FACULTY LOT, VISITORS' LOT/CIRCLE DRIVE OR ANY UNAUTHORIZED AREA DURING THE SCHOOL DAY IS NOT ALLOWED AND THE VEHICLE IS SUBJECT TO TOWING AT THE OWNER'S EXPENSE. ALL VEHICLES PARKED ON SCHOOL GROUNDS MUST DISPLAY A PROPER PARKING TAG OR THEY WILL BE SUBJECT TO A TICKET.

The following information is required for your parking tag. Any questions regarding parking tags should be directed to the Dean's Office.

PLEASE PRINT:

LAST NAME: _____ FIRST NAME: _____ GRADE: _____ STUDENT ID #: _____

CAR MAKE: _____ MODEL: _____ COLOR: _____ YEAR: _____

LIC. PLATE #: _____ LIC. PLATE STATE: _____ NUMBER OF DOORS: _____

In order to obtain a parking tag, a student must be a Senior or **Junior** with 10/15 credits and meet the following criteria:

- All school fees must be paid in full OR CURRENT on a scheduled payment plan.
- Student's Attendance, Behavior and Grades must remain in good standing and are subject to Dean review/approval.
- Have a valid driver's license (**COPY OF STUDENT LICENSE MUST BE ATTACHED TO THIS FORM**).
- Show proof of family auto ownership with a valid car insurance. Insurance card must show the car information for the car(s) as identified on this form. (**COPY OF VALID CAR INSURANCE CARD MUST BE ATTACHED TO THIS FORM**).
- Provide payment of \$100.00 parking tag fee, cash or check payable to Plainfield East High School with Student ID # and Parking in memo.
- If a student needs a parking tag for only 2nd semester, a parking tag may be purchased for a fee of \$50.00 during 2nd semester.
- Sophomore students will be eligible to purchase a parking tag starting November 1st should spots still be available.
- Early Grads may receive a reimbursement of \$50. Original parking tag along with a written request must be submitted to the Attendance Office no later than February 1st. Reimbursement is issued from the District Office and can take up to two (2) months to receive.

PARKING TAGS

- Parking tags must be displayed properly at all times when parking on school property.
- Parking tags are issued/valid to the purchaser only. Any sharing, selling, transferring or duplicating is prohibited and subject to discipline.
- A student may register multiple vehicles for the purpose of when situations arise requiring the student to drive/switch to a different family vehicle. Additional vehicles must be noted on the backside of this form. A valid insurance card must be submitted showing each vehicle.
- If a student **permanently** changes vehicles during the school year, he/she must register the new vehicle immediately by bringing in new completed parking tag application and valid insurance card to the Attendance Office (**COPY OF VALID CAR INSURANCE CARD MUST BE ATTACHED**).
- If a student is unable to drive his/her registered car to school on any given day, the student must obtain a temporary parking tag in the Attendance Office **prior to driving the vehicle on campus**. When requesting a Temporary Parking Tag, you must provide that cars make, model and license plate number. Should the student not obtain a temporary tag, that car is subject to a ticket.
- A maximum of three (3) Temporary parking tags are issued per school year. After that, vehicles without proper parking tags are subject to a ticket for each offence.

DRIVING RULES

- Student must enter and leave the school grounds in a safe, orderly manner. No reckless or hazardous driving is tolerated.
- The speed limit on school grounds is 10 miles per hour.
- Once the school buses have started to move, NO cars are allowed to cut in between buses and/or to pass buses.
- Students must arrive to school on time and attend their regularly scheduled classes if they want to continue to park on school property.
- Students will receive and unexcused tardy if late to school due to car troubles and/or traffic issues.
- **Any repeat offences of the above Driving Rules may result in the loss or suspension of driving privileges.**

PARKING RULES

- Students are not to sit in a car during the school day or during any school activity. Students are to leave their cars immediately after parking in the student lot and are to enter the building.
- Parking a vehicle on campus entitles a school official or police officer to search the vehicle upon reasonable suspicion that a school rule/regulation has been violated.

WE, THE UNDERSIGNED, HAVE READ AND UNDERSTAND THE RULES PERTAINING TO THE PRIVILEGE OF DRIVING A VEHICLE TO SCHOOL. WE UNDERSTAND THAT FAILURE TO COMPLY WITH THESE REGULATIONS AND/OR NOT HAVE A PROPER PARKING TAG MAY RESULT IN THE LOSS OF PARKING PRIVILEGES, OTHER SCHOOL DISCIPLINARY ACTION, A POLICE REFERRAL, AND/OR TOWING OF THE VEHICLE AT OWNER'S EXPENSE.

Student Signature

Date

Parent Signature

Date

FOR PEHS OFFICE USE ONLY:

Parking Tag #: _____ Issued By/Date: _____ Proof of Insurance Valid Driver's License

Fee OK Amount Paid: \$ _____ Cash Ck #: _____ Date Paid: _____ Received By: _____
or Bookkeeper Stamp

THIS SECTION IS FOR ADDITIONAL VEHICLES THAT THE STUDENT MAY HAVE TO DRIVE/SWITCH THROUGHOUT THE SCHOOL YEAR WHEN SITUATIONS ARISE.

VEHICLE #2

CAR MAKE: _____ MODEL: _____ COLOR: _____ YEAR: _____

LIC. PLATE #: _____ LIC. PLATE STATE: _____ NUMBER OF DOORS: _____

VEHICLE #3

CAR MAKE: _____ MODEL: _____ COLOR: _____ YEAR: _____

LIC. PLATE #: _____ LIC. PLATE STATE: _____ NUMBER OF DOORS: _____

A COPY OF AN INSURANCE CARD FOR EVERY VEHICLE LISTED ON THIS FORM (FRONT & BACK) MUST BE SUBMITTED.

STUDENT IS RESPONSIBLE TO ATTACH APPLICABLE COPIES TO THIS APPLICATION.